

# ***Report to the Licensing Sub Committee***



**Epping Forest  
District Council**

**Date of meeting: 3<sup>rd</sup> November 2020**

**Subject: Post Office, 7 Queens Road, Buckhurst Hill, Essex,  
IG9 5BZ**

**Responsible Officer: Hannah Gould, Licensing Compliance Officer**

**Democratic Services: Adrian Hendry, (01992 564246)**

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## **Decisions Required:**

**To determine the application for a new Premises Licence under the Licensing Act 2003**

## **Report:**

### **Application**

An application has been made by Golam Sarwar of Sarwar Trading Ltd for a new premises licence at the Post Office, 7 Queens Road, Buckhurst Hill, Essex, IG9 5BZ.

The application is for a new Premises Licence at this Post Office and convenience store which offers greeting cards, stationary, confectionary and soft drinks.

They seek to include the Sale of Alcohol for consumption off the premises from Monday – Saturday between 09:00 hrs and 19:00 hrs. for which the premises opening hours are the same.

- 1** The application was initially received on the 19<sup>th</sup> August 2020, however the publishing of the notice in a local newspaper within 10 working days of the start of the application, was not met. For this reason, we restarted the consultation period on the 8th September 2020.
- 2** The Operating Schedule sets out conditions which will be attached to the licence, if this application is granted.

### **Licensing Act 2003**

- 3** When considering an application for a licence the licensing authority must have regard to steps that are appropriate to promote of the licensing objectives.  
These are—  
the prevention of crime and disorder;  
public safety;  
the prevention of public nuisance; and  
the protection of children from harm.
- 4** It must also have regard to its Statement of Licensing Policy and any guidance issued by the Secretary of State.

## **Consultation**

- 5 The Responsible Authorities have received a copy of the application. It was also advertised at the premises and in a local newspaper.
- 6 All residences and businesses within 150 meters radius of the premises were individually consulted.
- 7 The authority has received two representations both from a local Councillors. Details are attached.

Responses have also been received from Public Health, Environmental Health, Essex Police, Trading Standards and Essex County Fire & Rescue Service, who have no objections.

## **Guidance Issued by the Secretary of State**

- 8 The Licensing Act 2003 provides that the licensing authority must 'have regard to guidance issued by the Secretary of State under section 182.
- 9 Sections 2.1 to 2.31 of the Guidance are relevant to this application.

## **Options**

In determining this application, the Sub-Committee may take any of the following steps as it considers necessary for the promotion of the licensing objectives, namely:

- (a) to grant the licence as applied for subject to
  - the conditions mentioned in the Operating Schedule modified as the Sub-committee considers necessary for the promotion of the licensing objectives, and
  - the mandatory conditions specified in the Licensing Act 2003, or
- (b) to exclude from the scope of the licence any licensable activities to which the application relates, or
- (c) refuse to specify a person as the premises supervisor, or
- (d) reject the application

## **Determination**

The Sub-committee is asked to determine the application having regard to

- (a) the content of this report and representations
- (b) any additional information obtained from the hearing
- (c) the Council's statement of licensing policy
- (d) Guidance issued by the Secretary of State, and
- (e) the steps appropriate to promote the licensing objectives.

## **Appeal**

If any party is aggrieved with the decision, they can appeal to Magistrates court. The appeal period is 21 days from notification of the decision.

## **Background Papers Used In Preparing This Report:**

- The Licensing Act 2003  
<http://www.legislation.gov.uk/ukpga/2003/17/contents?view=plain>
- The Secretary of State's Guidance issued under Section 182 Licensing Act 2003
- Epping Forest District Council's statement of licensing policy.  
<http://www.eppingforestdc.gov.uk>

#### **Attached documents**

- Application for the premises licence
- Plan of the premises
- Newspaper advert
- Blue Notice
- Representations from the local Councillors
- Map of the area